

## **Hebble Wharf Residents and Owners Association**

### **Minute's committee meeting 28<sup>th</sup> March 2017**

**Present:** Andrew Wright, Imran Chouglay, John Hodgkins, John Corr, Norah Keany-Corr & Yvonne Berns

**Minutes of last meeting (7<sup>th</sup> March)** - Numerous outstanding actions for Gavin (LIV). **Action: JH to arrange a face to face meeting to follow up**

**Revised Constitution** - Revised version discussed, following amends to be made. **Action: JC**

- 4.3. Committee – add 4.3. “one or more honorary members can be co-opted”
- 6.1. add FY, agreed as 1<sup>st</sup> April
- 6.2. add June
- 7.1. amend entrance fee to annual subscription – Subscription charges will not apply to non-members
- 7.3. amend 14 days to 28 days
- 8.5. amend date to 1<sup>st</sup> April
- 9.1. Needs further investigation...
- 12.1. add 10 members as minimum

Additional support for the Association required to meet the ARMA 60% requirement. Leaseholders to be contacted, communication should stress the benefits to owners. Letter to residents also required, asking for their support as honorary members. **Action: NKC to draft letter & cc committee for input. Also contact GM for contact details of apartment owners not currently available on the current list**

**Bank Account** – following advice from GM the association will need to set up their own bank account. Once up and running, The Association will be in a position to start collecting potential legal fees and annual subscriptions. **Action: AW to investigate.**

### **AOB**

- Commercial waste still being disposed of in HW refuge area **Action: NKC to follow up with GM, serving notice of one week. If no action taken inform that we will be contacting Wakefield Council**
- Main entry door has an intermittent fault, people struggling to gain access **Action: YB to follow up with GM**
- Notice board – Peter & JH have keys. All agreed, only email contact details for committee members to be made available (no Tel No or apt no). **Action: JH to get further keys cut**

- Potential legal fees - once bank account is up and running, establish what these are and bill individuals. *FC not forthcoming....do we leave for a while in the hope that FC may have good news on a large proportion being completed FOC?* **Action: JH**
- Loose coping on warehouse building is a major cause for concern, council to be contacted. **Action: NKC**

**Date of Next Meeting – TBC**